

INSTRUCTIONS TO AUTHORS

The "Agriculture and Forestry" journal publishes original scientific papers, review papers, short communications on agriculture, veterinary medicine, forestry, biology and other natural sciences. It is the endeavour of the journal to give place to papers of high scientific quality and international interest, authored by all the scientists from the South Eastern European Region, as well as other international scientist in order to stimulate contacts and exchange of knowledge fostering scientific productivity.

Manuscripts, submitted via electronic journal web system should be prepared in Microsoft Word (*Times New Roman font, 11 pt*) and submitted in format 17 x 24 cm (*File / Page setup / Paper / Width = 17 cm; Height = 24 cm*), with single line spacing (*Format / Paragraph / Line spacing = Single*), 2 cm margins all around (*File / Page setup / Margins / Top = 2 cm; Bottom = 2 cm; Left = 2 cm; Right = 2 cm*), that is approximately 44 lines per page in this format. All technical details are available in section AUTHORS / Check-list for Authors.

Manuscripts are published in English. Papers that have been published elsewhere, in whole or extracts (excerpts) of their important findings, will not be accepted. A manuscript should not exceed 10 pages. Exceptions can be made if content and quality of the paper justify it (at the discretion of the Editor).

Full research papers should include the following sections:

- Author/s name/s, Title with DOI number

The author's name should be placed above the title and with the author's appellation and affiliation in a footnote at the bottom of the front page. Author(s) affiliation should indicate name and address of institution, including the e-mail address of the corresponding author. Title should provide a concise but also an informative synthesis of the study (recommended not more than 100 characters including spaces). Short title (not more than 70 characters) should also be provided in order to be included in the header of the Manuscript. Ensure that the title contains the most important words that relate to the topic.

- Abstract

The summary, in English language, should provide basic data on the problem that was treated and the results obtained. It should be brief, preferably one paragraph only, up to 250 words, but sufficient to inform the reader of the character of the work, its results and its conclusions. Include the keywords and phrases you repeated in your abstract.

- Key words

Keywords should provide 4-6 words or compound words, suitable for an information retrieval system. Choose the appropriate keywords and phrases for your article. Think of a phrase of 2-4 words that a researcher might search on to find your article. Repeat your keywords and phrases 3-4 times throughout the abstract in a natural, contextual way.

Main text of the manuscript includes the following sections:

- INTRODUCTION

The introduction should answer the questions what was studied, why was it an important question, what was known about it before and how the study will advance our knowledge.

- MATERIAL AND METHODS

Material and methods explain how the study was carried: the organism(s) studied; description of the study site, including the significant physical and biological features, and the precise location (latitude and longitude, map, etc); the

experimental or sampling design; the protocol for collecting data; how the data were analyzed. In this section also should be provided a clear description of instruments and equipment, machines, devices, chemicals, diagnostic kits, plants/animals studied, technology of growing/housing, sampling sites, software used etc.

- RESULTS followed by DISCUSSION

Results and Discussion may be combined into a single section (if appropriate) or it can be a separate section.

The results objectively present key results, without interpretation, in an orderly and logical sequence using both text and illustrative materials (tables and figures).

The discussion interpret results in light of what was already known about the subject of the investigation, and explain new understanding of the problem after taking results into consideration.

The International System of Units (SI) should be used.

- CONCLUSIONS

The conclusion should present a clear and concise review of experiments and results obtained, with possible reference to the enclosures.

- ACKNOWLEDGMENTS

If received significant help in designing, or carrying out the work, or received materials from someone who did a favour by supplying them, their assistance must be acknowledged. Acknowledgments are always brief and never flowery.

- REFERENCES (LITERATURE)

References should cover all papers cited in the text. The in-text citation format should be as follows: for one author (Karaman, 2011), for two authors (Erjavec and Volk, 2011) and for more than two authors (Rednak *et al.*, 2007). Use semicolon (Rednak *et al.*, 2012; Erjavec and Volk, 2011) to separate multiple citations. Multiple citations should be ordered chronologically. The literature section gives an alphabetical listing (by first author's last name) of the references. More details you can find in the Annex to the INSTRUCTIONS TO AUTHORS / Bibliographic style on the web page of the Journal: www.agricultforest.ac.me.

Short communication should include the following sections: Title, Abstract, Key words, Main text, Acknowledgments, References, Tables and Figures with captions.

SUPPLY OF ARTWORK, PHOTOS: Diagrams and graphs should be provided as finished black and white line artwork or colour images. Electronic graphics included in your manuscript should be either inserted in the word document or as .gif or .jpg formats. Please check with the editor if you wish to submit any other type of graphic for conversion suitability. Photos should be supplied un-screened in original form or in electronic form. All illustration (diagrams, graphs, tables, photos) must be fully captioned. When there are a number of illustrations, the author should endeavour to reduce the amount of text to accommodate the illustrations in the limited space available for any article.

THE REVIEW PROCESS: Submitted manuscripts are reviewed anonymously by 2 referees (duble blind review): one from the journal Editorial board, one must be an international reviewer, working out of the University of Montenegro. All tracking of manuscripts and reviewers is done by the Editor. All attempts will be made to ensure submissions will be reviewed within three months after the submission. Manuscripts will be returned to the coresponding authors when each review is completed.

Examples available on www.agricultforest.ac.me, section **On-line Journals**.